

NCPHA – Academic Participatory Based Research (APBR) Section

Leadership Meeting

June 10, 2017

Present on call: Stacie Saunders and Nancy Winterbauer, co-chairs

Cheryl Kovar, secretary-treasurer

Meeting called to order at 9:00 AM by co-chairs

Treasurer's report: As of 5/15/17 our section has a balance of \$4,360.77 in our account.

1. NCPHA 2017 Fall Conference:

Discussion continued fall conference with the following items:

- Nancy will get with Kim Dittman and get a copy of the by-laws as well as the membership list
- We need to review and amend the by-laws at our business meeting (Thursday 9/27 from 8:30-9:00 AM)
- Will email the members and solicit their attendance at the visioning session for the section (Wednesday 9/26 from 3:30 to 4:30 PM)

2. Call for Abstracts:

Nancy provided the leadership team with the attachments for the call for abstracts in printable pdf format, general overview of abstracts and list of volunteer reviewers.

- Kim Dittman to send out in next few days the call for abstracts on the NCPHA listserv as well as post to the website.
- Stacie will send out to the public health directors on their listserv
- Nancy will send out on the NC SOPHE listserv as well as some public health chairs across the state.
- Cheryl will send to selected graduate nursing programs across the state through ECU's Dean of Research and Scholarly Activity.

3. WIC request:

Discussion on current email request from Nutrition Services Branch Head for assistance in assessing current trends and recommendations to improve participation rates.

Discussion entailed as to what is the mission of the section and how is this best handled.

- Could use student with faculty if developed as a QI project
- Would need faculty to lead if want to do as research study (PI qualifications)

- What resources are available to fund a research study
- In the past, an RFP has been sent out to the faculty researchers but money was available to fund this
- Stacie will respond to Branch Head and explain APBR mission and get more clarity on their request

Next meeting:

Next scheduled conference call will be Monday 7/10/17 at 9A.

Meeting adjourned at 10:00 A.

Minutes respectfully submitted by Cheryl Kovar